

**WHEATFIELD PRIMARY SCHOOL NURSERY UNIT
ALLIANCE AVENUE
BELFAST
BT14 7JE**

**Controlled Nursery Unit
Co-educational**

Enrolment No: 26 Full-time Places

**Telephone No: 028 9071 9824
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Website: www.wheatfieldps.co.uk**

**Principal: Mrs M Hume
Chair of Board of Governors: Mrs M McCausland**

Respective Functions

The Board of Governors has drawn up the school's admissions criteria and has delegated to the principal its function and responsibility in relation to the application of the criteria and the admission of pupils to the school.

Admissions Criteria

Children from socially disadvantaged circumstances* who are in their immediate pre-school year (i.e. born between 2 July 2014 and 1 July 2015).

*A child from socially disadvantaged circumstances means a child whose parent is in receipt of Income Support or Income-based Jobseeker's Allowance; where an award of Income Support has been 'converted' into an Employment and Support Allowance and the Social Security Agency has confirmed that the level of benefit remains the same then the parent should continue to be treated as being in 'socially disadvantaged circumstances'. When parents/guardians apply for places for their child on this basis they must have their application form stamped by the Social Security Agency.

- 1 Children born between 2 July 2014 and 1 July 2015 whose parent(s)/guardian(s) are from socially disadvantaged circumstances*.
- 2 Children born between 2 July 2014 and 1 July 2015.
- 3 Children born between 2 July 2015 and 1 July 2016.

N. B Please remember that children who attended the nursery in their penultimate pre-school year must re-apply for their second year

Sub-criteria:-

In the event of over-subscription in any of the criteria, taken in order, the following sub-criteria will be applied in the order set down.

- A Children who attended the nursery in their penultimate pre-school year.
- B Children who have Wheatfield Nursery Unit listed as their first preference.
- C Children who have/have had siblings enrolled in Wheatfield Primary School (P1 to P7).
(Indicate name, year group and dates of attendance.
- D Parents'/guardians' homes closest to Nursery. Distance will be determined by a straight line measurement from the front of the child's home at the time of application, to the entrance to the nursery. Measurement will be generated electronically using the Ordnance Survey website.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any applicant's Application Form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy

Should a vacancy arise after Friday 8th June 2018 all applications for admission to Wheatfield Nursery Unit that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 30 June 2019.

The school will contact you in writing if your child gains a place in the school by this method.

Your child's name will be automatically added to the list. Please contact the school if you wish for your child's name to be removed from the list.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or attached to the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or attached to it. Examples of such information include whether the child has brothers or sisters attending the school.